

## Coverys Community Healthcare Foundation 2024 Special Focus RFP Grant Guidelines

The following is general information regarding the 2024 Special Focus Request For Proposals (RFP) Grant Cycle from Coverys Community Healthcare Foundation (“CCHF”). Additional requirements and conditions are contained in CCHF’s application materials.

To be able to better compare the relative merit of proposed programs and eliminate the wide variability in program costs in our evaluations, CCHF will be amending its approach to its Special Focus RFP. Applicants may request a grant award of either \$50,000 or \$100,000. CCHF expects to award six grants at \$50,000 each and two grants at \$100,000 each. Applicants should take these program budgets into account as they design the scale of their proposed programs.

**Important Notice: In addition to the budget requirements above, CCHF will only accept and consider requests for grant funding for this RFP from hospitals/healthcare centers with no more than 250 licensed beds. This requirement is related to this RFP only. All organizations, regardless of size, will be again eligible for our general grants cycle in 2025.**

This year’s focus area is:

- Improving Diagnostic Accuracy in the Emergency Department Setting; and/or
- Improved patient outcomes

Generally, grant applicants should expect to provide the following in their application materials:

- A clear start and end date for the proposed project
- A narrative description of the issue to be addressed including baseline data that supports the need for the proposed project.
- A statement on the measurement of success, identification of measurable outcomes and a plan to evaluate measurable outcomes.
- A detailed budget, which accounts for funds to be contributed by the grant applicant and any third parties.
- A specific explanation as to how Foundation funds will be used if the proposal is accepted.

CCHF will strongly consider the following items in its decision to award funds to a grant applicant:

- Whether the proposed project may be adaptable for use by other entities and whether the applicant is willing to share project information and outcomes with others
- In instances where the requested funding is for an existing project, whether the funds sought would advance the project to another level or assist in improving the existing project.
- Whether the proposal contains baseline metrics supporting need, outcomes, patient care and safety, increased service, or access to care underpinning the request.

**Grants will not be awarded:**

- For endowment or capital costs, routine operational expenses, or existing financial deficits

- If the organization cannot provide a clear explanation of desired outcomes or measurement of such outcomes relative to historical data, including facts or details about how the proposed project will deliver a high-impact, sustainable benefit and attract continued financial support.
- For grants where a substantial portion of the funding will be used for construction, renovation, equipment, or technology for use in routine operations.
- Equipment and technology may be included in grant funding if they do not make up more than 15% of the funds requested and are not for routine operations.
- To organizations that in turn make grants to others.
- For grant funding to international organizations or to US-based organizations for initiatives that support efforts outside the U.S.
- For grants or scholarships to individuals.
- For direct delivery of reimbursable health care services.

**Grant Timeline:** Grant Cycle Opens – **Monday, August 12 at 9:00 AM**  
Grant Cycle Closes – **Wednesday, October 2 at 11:59 PM**

Applications will be accepted on a rolling basis during the open grant cycle. For additional information or questions, please contact [foundation@coverys.com](mailto:foundation@coverys.com).

**Additional Information:**

The Grantee must provide documented narrative and financial reporting approximately six months after the start of the grant period.

All grant awards are made on the condition that the entirety of funds advanced shall be used in direct furtherance of the proposed project and that no portion thereof shall be appropriated by the Grantee for any other reason including but not limited to an administrative or processing fee for overseeing the project, for general overhead, or for undisclosed salaries of current, temporary or future personnel.

All applicants will be notified in writing of the action taken on a grant request. CCHF cannot respond favorably to all requests; please do not interpret the decision to decline a request as a negative evaluation of a project or organization. Please note, it is not feasible for staff to discuss with applicants the reason(s) that the committee may have for declining a request, nor should you expect staff to provide a critique of proposals either before or after action is taken.